

STATE OF CALIFORNIA
 CALIFORNIA CONSERVATION CORPS
 GRANT ADVANCE RECONCILIATION FORM
 CCC 242 (Created 7/09)

1. PROJECT NUMBER	2. GRANT AGREEMENT NUMBER
3. GRANTEE NAME	
4. PROJECT TITLE	
5. AMOUNT OF ADVANCE	

6. **PAYMENT INFORMATION** (Attach source documentation justifying all payments. Source documentation includes, but is not limited to, copies of invoices with a zero-balance, copies of cancelled checks (front and back) with invoices for verification, a statement from the vendor verifying the payment has been made, copies of corpmember timesheets (signed by corpmember and supervisor) with project number and type of work clearly indicated, or a receipt.

a. Vendor 1 (Specify Name) _____	\$	
b. Vendor 2 _____	\$	
c. Vendor 3 _____	\$	
d. Vendor 4 _____	\$	
e. Vendor 5 _____	\$	
f. Vendor 6 _____	\$	
g. Vendor 7 _____	\$	
h. Vendor 8 _____	\$	
i. Total of All Vendor Payments (6a through 6h)	\$	
j. Amount of Advance (From Line 5 above)	\$	
k. Balance of Advance (Line 6j – Line 6i) – Any balance can be returned via check made payable to the California Conservation Corps. Alternatively, if requesting another advance, this balance will be deducted from that request.	\$	

I represent and warrant that I have full authority to execute this Advance Reconciliation on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this report, and any accompanying documents, for the above payment request are true.

7. TYPED OR PRINTED NAME OF PERSON AUTHORIZED IN RESOLUTION	TITLE	DATE
8. SIGNATURE OF PERSON AUTHORIZED IN RESOLUTION		

FOR DEPARTMENT / CCC USE ONLY	
RECONCILIATION APPROVAL SIGNATURE	DATE