

CALIFORNIA PERFORMANCE MEASUREMENT WORKSHEET -- DO NOT change the format of PMWs

Answer for Total Program

[A] Program Name:	California Energy Service Corps
[B] Member Hours Per Slot Type for PROGRAM	1700 x 12 = 20,400; 900 x 86 = 77,400; 675 x 0 = 0; 450 x 0 = 0; 300 x 0 = 0
[C] Total Member Hours for the PROGRAM	97,800

Needs & Service

Answer for THIS Performance Measure

[D] Performance Measure Title:	Housing Rehabilitation (Energy Efficiency)
[E] Primary PMW --where members spend <u>most</u> of their hours.	<input checked="" type="checkbox"/> YES this is the Primary PMW <input type="checkbox"/> NO this is NOT the Primary
[F] End Outcome Result	

APPROVED FOR CV CONTRACTING [11/9/2011]	OUTPUT	INTERMEDIATE OUTCOME
1 Need. VERY BRIEFLY describe the community need this PM addresses. <u>Do not include</u> your proposal—just the evidence of need	Elderly, disabled, and other low income individuals and families impacted by job losses, mortgage increases, lack of available financing options, fixed incomes without cost-of-living increases, and other hardships are facing additional economic burdens from high energy bills. The number of low-income residents that lost electric or gas service statewide has grown by 27.6 percent (2009 California Public Utilities Commission). The number of shut-offs in Southern California alone rose to 111,697 in the 12-month period ending in August 2009, up 21 percent from the previous year.	
2 Identify the Result the community expects to see progress to meet the need above. This is a short pithy statement [i.e., Increase academic skills; or Increase recycling awareness, etc].	Existing dwellings will receive rehabilitation, weatherization or energy efficiency treatment.	Dwellings rehabilitated, weatherized or made more energy efficient.
3 Indicator —this is what the community <u>looks at</u> to gauge progress to the result—This is NOT THE INSTRUMENT	The number of dwellings receiving rehabilitation, weatherization or energy efficiency treatment.	The percent of dwellings rehabilitated, weatherized or made more energy efficient that receive an inspection that passes CSD Weatherization Standards.
4 Amount of Service —answer a. thru e. for this PM. This should be determined by thinking about the specific activity & amount of time it may take to achieve result #2.	a. # of Members: 98 (12 full-time slots, 86 part-time slots) b. Hours per day: 8 c. # of days per week: 5 d. Duration [in weeks]: 32 equivalent weeks (full-time) to 16 equivalent weeks (part-time) e. Total member hours for this activity: 70,400 (15,360 hours full-time slots; 55,040 hours part-time slots)	

5	<p>Participant information— answer a thru d. Be specific when describing “high need” population. Also, describe how you <u>select</u> beneficiaries to receive your “service”— who or what will receive service.</p>	<p>a. # of direct beneficiaries: <u>2,650 dwellings</u></p> <p>b. High need target population: Dwellings, inhabited by low-income residents, that do not meet California Community Services & Development Department (CSD) Weatherization Standards.</p> <p>c. # of direct high need beneficiaries: <u>2,650 dwellings</u></p> <p>d. Describe the beneficiary selection process: Partnering non-profit and public agencies will recruit, select and prioritize low-income, disabled, and elderly residents in accordance with Low Income Home Energy Assistance Program (LIHEAP) and Weatherization Assistance Program (WAP) standards for home weatherization services. The CSD program is funded through the federal Department of Health and Human Services LIHEAP and Department of Energy WAP. These programs prioritize dwellings with elderly residents, disabled residents or children as well as income limits as verified by tax returns, payroll receipts, or other appropriate documentation.</p>	
6	<p>Activity—Describe how your members will achieve the Target [#8]. Explain exactly what members will do. Give a clear picture of member activity. Do not repeat information already provided in this PMW.</p>	<p>Members will assist partnering non-profit and public agencies recruit and select beneficiaries for home weatherization services. Small crews (1-3 members plus energy provider staff) may conduct energy audits and will weatherize dwellings for low-income residents. An energy audit is an assessment that evaluates what measures can be taken to make a dwelling more energy efficient. An audit will pinpoint where a dwelling is losing energy, determine the efficiency of the heating and cooling systems, and identify ways to conserve hot water and electricity and/or measure the extent of leaks in the building envelope. Weatherization involves improving the 'building envelope' by repairing, replacing, and installing windows, doors, roofing, ducts, insulation, weather-stripping, lights, heating, ventilation and cooling (HVAC) systems, energy-efficient appliances, water heaters, low-flow toilets and showerheads, and photovoltaic panels. In addition, members may educate residents on energy conservation strategies that can contribute to lower energy use and costs. Service sites may engage members in photovoltaic (solar) panel installation services.</p>	
7	<p>Measurement—What data & instruments will be used to measure indicators? For <u>each</u> Indicator, identify the name of the instrument, the data being collected, who will complete the instrument, and how often data will be collected. EACH indicator in #3 needs an instrument. DO NOT change the format</p>	<p><u>Weekly Work Accomplishments (CCC151 form) or equivalent to collect data on number of dwellings weatherized or made more energy efficient. Completed weekly by crew supervisors and/or Corps Liaison.</u></p> <p>Completed by: <u>Crew supervisors and/or Corps Liaisons.</u> Frequency: <u>Weekly</u></p>	<p><u>Project Completion Reports (CCC 45 form) or equivalent to collect data on percentage of dwellings weatherized or made more energy efficient that meet quality standards as verified by energy efficiency partners.</u></p> <p>Completed by: <u>Energy efficiency, State and/or utility company partners</u> Frequency: <u>Bi-Annually</u></p>
8	<p>State the target that the program expects to meet within the year.</p> <p>Outcomes Targets have 4 components: <i>[1] % of people/things that changed</i> <i>[2] What changed</i> <i>[3] Amount of the change</i> <i>[4] Dosage—This is the amount of time research & experience tell you is needed to achieve the desired change. You would need to know this to know how many members were needed and how many people/things you could successfully serve</i></p>	<p><input type="checkbox"/> Please check if this is a national performance measure.</p> <p>Year # 2: 2,650 existing dwellings will receive rehabilitation, weatherization or energy efficiency treatment.</p>	<p><input type="checkbox"/> Please check if this is a national performance measure.</p> <p>Year # 2: 70% (1855) of the 2,650 dwellings receiving an average of 8 member hours that are inspected for weatherization or other energy efficiency measures will receive a “passing” rating indicating work that meets or exceeds CSD or utility Weatherization Standards for quality.</p>
9	<p>If you have data for this performance measure from prior years, report it here. We are not looking for a data dump. We are looking for your previous performance in this area.</p>	<p>Year # 1: As of June 27, 2011, 4263 dwellings have been weatherized.</p>	<p>Year # 1: As of June 27, 2011, 95% (2736 out of the 2869) inspected dwellings met or exceeded CSD or utility weatherization standards for quality.</p>

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[C] Total Member Hours for the PROGRAM	97,800

Needs & Service

Answer for THIS Performance Measure

[D] Performance Measure Title:	Housing Rehabilitation (Water Efficiency)
[E] Primary PMW --where members spend <u>most</u> of their hours.	<input type="checkbox"/> YES this is the Primary PMW <input checked="" type="checkbox"/> NO this is NOT the Primary
[F] End Outcome Result	

		OUTPUT	INTERMEDIATE OUTCOME
1	Need. VERY BRIEFLY describe the community need this PM addresses. <u>Do not include</u> your proposal—just the evidence of need	Elderly, disabled, and other low income individuals and families impacted by job losses, mortgage increases, lack of available financing options, fixed incomes without cost-of-living increases, and other hardships are facing additional economic burdens from high water bills. Municipalities need to meet water conservation targets to respond to irregular water supply in California. In communities served, municipalities have water conservation ordinances that restrict indoor and outdoor water use. Low-income residents already struggling to meet monthly expenses will be burdened with economic hardship from rate increases and any fines or charges for excessive water use. In addition, reducing water use leads to significant energy savings, as there is a considerable amount of energy used to treat, heat, and supply water (US EPA website).	
2	Identify the Result the community expects to see progress to meet the need above. This is a short pithy statement [i.e., Increase academic skills; or Increase recycling awareness, etc].	Existing structures (residential dwellings and/or landscapes) will receive rehabilitation or water efficiency treatment.	Structures (residential dwellings and/or landscapes) made more water efficient.
3	Indicator —this is what the community <u>looks at</u> to gauge progress to the result—This is NOT THE INSTRUMENT	The number of structures (residential dwellings and/or landscapes) made more water efficient.	The percent of structures (residential dwellings and/or landscapes) rehabilitated or made more water efficient that are inspected that pass CSD Weatherization Standards.
4	Amount of Service —answer a. thru e. for this PM. This should be determined by thinking about the specific activity & amount of time it may take to achieve result #2.	a. # of Members: <u>58 (12 full-time slots, 46 part-time slots)</u> b. Hours per day: <u>2</u> c. # of days per week: <u>5</u> d. Duration [in weeks]: <u>16 weeks (full-time slots) to 12 weeks (part-time)</u> e. Total member hours for this activity: <u>7,440 (1,920 hours full-time slots; 5,520 hours part-time slots)</u>	

5	<p>Participant information— answer a thru d. Be specific when describing “high need” population. Also, describe how you <u>select</u> beneficiaries to receive your “service”— who or what will receive service.</p>	<p>a. # of direct beneficiaries: 500 structures (residential dwellings and/or landscapes and public facilities)</p> <p>b. High need target population: low income clients of CA Community Services & Development Department (CSD) local non-profit grantees</p> <p>c. # of direct high need beneficiaries: 500 structures (residential dwellings and/or landscapes)</p> <p>d. Describe the beneficiary selection process: Partnering non-profit and public agencies will recruit, select and prioritize low-income, disabled, and elderly residents for home water conservation improvements in accordance with Low Income Home Energy Assistance Program (LIHEAP) and Weatherization Assistance Program (WAP) standards for home weatherization services. The CSD program is funded through the federal Department of Health and Human Services LIHEAP and Department of Energy WAP. This includes prioritizing dwelling with elderly residents, disabled residents or children as well as limited income as verified by tax returns, income documentation or other appropriate methods.</p>	
6	<p>Activity—Describe how your members will achieve the Target [#8]. Explain exactly what members will do. Give a clear picture of member activity. Do not repeat information already provided in this PMW.</p>	<p>Members will assist partnering non-profit and public agencies recruit and select beneficiaries for water efficiency and conservation projects. Small crews of members and partner staff will install water conservation devices on dwellings and/or landscapes (i.e. yards, medians, public facilities, etc.) This involves installing low-flow toilets, showerheads and faucets, and installing water conserving appliances. Other activities include the design and installation of rainwater catchment systems, rain garden construction (which includes grass turf removal and native drought tolerant species planting) and water efficient irrigation systems such as drip irrigation. In addition, Members may also help to educate residents about behavioral modifications to reduce water use and cost.</p>	
7	<p>Measurement—What data & instruments will be used to measure indicators? For each Indicator, identify the name of the instrument, the data being collected, who will complete the instrument, and how often data will be collected. EACH indicator in #3 needs an instrument. DO NOT change the format</p>	<p><u>Weekly Work Accomplishments (CCC151 form) or equivalent to collect data on number of structures (residential dwellings or landscapes) made more water efficient.</u></p> <p>Completed by: <u>Crew supervisors and/or Corps Liaisons.</u> Frequency: <u>Weekly</u></p>	<p><u>Project Completion Reports (CCC 45 form) or equivalent to collect data on percentage of structures (residential dwellings or landscapes) serviced that meet quality standards as verified by program partners.</u></p> <p>Completed by: <u>Program partners</u> Frequency: <u>Bi-Annually</u></p>
8	<p>State the target that the program expects to meet within the year.</p> <p>Outcomes Targets have 4 components: <i>[1] % of people/things that changed</i> <i>[2] What changed</i> <i>[3] Amount of the change</i> <i>[4] Dosage—This is the amount of time research & experience tell you is needed to achieve the desired change. You would need to know this to know how many members were needed and how many people/things you could successfully serve</i></p>	<p><input type="checkbox"/> Please check if this is a national performance measure.</p> <p>Year # 2: 500 structures (residential dwellings and/or landscapes) will be made more water efficient.</p>	<p><input type="checkbox"/> Please check if this is a national performance measure.</p> <p>Year # 2: 70% (350) of the 500structures (residential dwellings and/or landscapes) serviced to be made more water efficient that are inspected will receive a “passing” rating indicating the work meets or exceeds the CSD or utilities standard for quality.</p>
9	<p>If you have data for this performance measure from prior years, report it here. We are not looking for a data dump. We are looking for your previous performance in this area.</p>	<p>Year # 1: As of June 27, 2011, one drought tolerant landscape has been completed. 2177 dwellings were made more water efficient. 1961 out of the 2061 dwellings inspected for water efficiency and conservation measures passed inspection.</p>	

CALIFORNIA PERFORMANCE MEASUREMENT WORKSHEET

[REQUIRED] Common Strengthening Communities

Answer for THIS Performance Measure

[D] Performance Measure Title:	Volunteer Recruitment
[E] Primary PMW --where members spend <u>most</u> of their hours.	<input type="checkbox"/> YES this is the Primary PMW <input checked="" type="checkbox"/> NO this is NOT the Primary

		OUTPUT—<i>mandatory</i>	OUTCOME—<i>optional</i>
1	Need	REQUIREMENT	
2	Identify the Result you expect to achieve. This is a short pithy statement [i.e., Increase academic skills; or Increase recycling awareness, etc).	AmeriCorps members will increase community volunteer and community awareness regarding energy efficiency services provided by community action agencies to low-income residents and ways to conserve energy.	
3	Indicator —what will you <u>look at</u> to gauge progress toward your result? THIS IS NOT THE INSTRUMENT!!!	[1] The number of volunteers recruited for <u>on-going</u> activities 6 [2] The number of volunteers recruited for <u>one-time</u> activities 36 [3] The number of <u>on-going</u> volunteers hours served 24 [4] The number of <u>one-time</u> volunteers hours served 144	
4	Amount of Service —answer each of the questions a. thru e. These numbers apply only to this PMW. Please do not change the format.	a. # of Members: 20 b. Hrs per day: 2 c. # days per wk: 1 days, intermittent throughout the course of the year d. Duration [in weeks]: 8 weeks prior to each volunteer event e. Total member hours for this activity: 320	
5	Participant information	Target population to recruit: (e.g. <i>Baby boomers, senior, etc.</i>) residents of low-income communities	
6	Activity —Describe how members will recruit volunteers, & if applicable, any other activities in this PM. Give a clear picture of member activity. Do not repeat information already provided in this PMW.	AmeriCorps Members will recruit volunteers to serve in both on-going and one-time community project opportunities. Members will recruit volunteers in the course of appropriate outreach activities conducted for weatherization services. Members will recruit, support and recognize volunteers who will be engaged in performing targeted outreach activities (e.g., distribute information to neighbors and community-based organizations), delivering customer education sessions, performing telephone marketing and conducting follow up customer surveys.	
7	Measurement—What data and instruments will be used to measure indicators?	[1] Volunteer Log- to collect data on # of volunteers recruited for <u>on-going</u> activities [2] Volunteer Log to collect data on # of volunteers recruited for <u>one-time</u> activities. [3] Volunteer Log to collect data on # of volunteer hours for <u>on-going</u> activities. [4] Volunteer Log to collect data on # of volunteer hours for <u>one-time</u> activities.	
8	State the targets that you expect to meet on this PM for each of three years. EACH instrument listed in #7 needs 3 targets.	[1] 6 volunteers recruited for <u>on-going</u> activities [2] 36 volunteers recruited for <u>one-time</u> activities [3] 24 volunteer <u>hours</u> for <u>on-going</u> activities [4] 144 volunteer <u>hours</u> for <u>one-time</u> activities	
9	If you have data for this performance measure from prior years, report it here.		

6	<p>Activity—Describe how your program will achieve the result. Outline training your program will provide to members. Do not repeat your Training Plan. Just highlight training and development you offer to members. DO NOT repeat information already provided in this PMW.</p>	<p>The Pre-Service Orientation (PSO) will be designed to welcome participants to the program, build a sense of esprit de corps and ensure members develop a clear understanding of the program requirements. Orientation topics will include program participation expectations, policies and procedures, team-building activities and soft and hard skills training. The 40 hour (5 day) orientation will include pre-hire activities including uniform issue, drug test, physical exam and completion of enrollment paperwork. Required topics will include background on AmeriCorps, National Service and Corps programs; member rights and responsibilities; program overview, partners, timeline and performance measures; prohibited activities; basic safety training; tool use; first aid/CPR; program support services and member benefits (health insurance, child care, and education awards); equal employment opportunity (EEO); sexual harassment, discrimination and violence prevention; alcohol and drug use prevention (Drug Free Workplace Act); member timekeeping and performance review and grievance procedures. The Member Handbook, which includes the member contract, will be thoroughly reviewed during the first week of orientation. On-going training will include up to 300 hours of training, and will typically be provided 1 day per week, or in some cases provided over the course of 1 or more days. Training topics and activities including the following: Basic Weatherization Training ' 40 hours ' includes energy audit and energy retrofit components. This course will be provided by PG&E's Stockton Training Center, San Bernardino County Community Action Partnership or Los Angeles Trade-Tech College. Other Energy Efficiency training 'up to 200 hours - (CSD-certified curriculum or equivalent) topics include Workplace Safety, Environmental Hazards Awareness, Lead-Safe Weatherization, Pre-Weatherization, Duct Blaster/Blower Door and Combustion Appliance safety. Members will earn CSD approved Certifications for successfully completing each module. CSD-approved training will be provided by the PG&E Energy Training Center in Stockton or the San Bernardino County Community Action Partnership Energy Training Center. Additional training may be provided either online (CSD approved online training Website), by technical training schools or through field-based training. Los Angeles Trade-Technical College (LATTC) courses include: Basic Weatherization I (Practical Energy Efficiency Techniques), Basic Weatherization II (Energy Efficiency Practices) and Energy Auditor (Residential). Online courses include. Other service-specific training will be delivered by partnering energy service providers, their contractors, and community colleges. Topics will include outreach training, intake training, client relations, business forms and practices, weatherization tool training, hazardous waste worker certification, asbestos worker certification, OSHA Safety Standard certification, and basic photovoltaic panel installation. In addition, members will learn and practice specific techniques under the apprenticeship-like supervision of their crew supervisors. Career Development Course '16 hours' focuses on career exploration, job search skills; CCC and local corps-developed course materials are available at each corps site; course will be provided by Corps staff, community college, Corps contracted training provider or Workforce Investment Board trainer.</p> <p>Life Skills Training ' 40 hours ' this training will be provided in modules/workshops provided by Corps staff, volunteers, and contracted individuals/organizations; training will include civic and community participation (four National Service Days for full-time members and two National Days of Service for part-time members will be required); cultural diversity training, money management, driver's license preparation and defensive driving. Leadership training ' 40 hours ' this course focuses on basic leadership skills within a corps setting, and is regularly provided by the CCC Training Staff.</p>
7	<p>Measurement—What instruments will measure indicator? Indicate the instrument name & what data it will collect. EACH indicator listed in #3 needs to have an instrument.</p>	<p>Monthly functional timesheets which will detail training, direct service and volunteer hours.</p> <ul style="list-style-type: none"> - Member Performance Evaluations will collect data on member service performance and overall program performance; administered by member Crew Liaison 3 times per year. - Various forms of assessment will be used to determine member competence in all training activities, including written quizzes and tests, member demonstrations of skills - Externally recognized certificates will be awarded by CSD-approved vendors (Stockton, San Bernardino, and LA Trade Tech) or colleges based on 70% or better scores on course exams. - Members participating in basic literacy instruction will have the opportunity to take and pass the High School Exit Exam (CAHSEE), achieve high school credits, and obtain a GED and high school diploma.

8	<p>State the targets that you expect to meet. <u>EACH</u> instrument listed in #7 needs a target within the year.</p> <p>Output Targets are simple tallies and counts</p> <p>Outcomes Targets have 4 components: [1] % of people/ things that changed, [2] what changed, [3] amount of change, and [4] dosage.</p>	Year # 2: 98 members will participate in 19,560 training hours.	Year # 2: 75% of all members (74) will demonstrate satisfactory program performance on performance evaluations (3 out of 5 is satisfactory for CCC locations; '2 - meets expectations' is satisfactory for Los Angeles Conservation Corps); 80% of members (78) will receive a Basic Weatherization Certification
9	If you have data for this performance measure from prior years, report it here.	Year 1: As of June 27, 2011, 111 members have participated in 11,689.7 hours of training	Not Available