

CCC CALIFORNIA CONSERVATION CORPS



1719 24th Street, Sacramento, CA 95816

Career Opportunity

February 10, 2016

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

Then the California Conservation Corps (CCC) has the job for you!

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

CONSERVATIONIST II FULL TIME / LIMITED TERM (12 MONTHS)

SALARY

\$4,238 - \$5,263

FINAL FILING DATE

FEBRUARY 25, 2016

POSITION LOCATION

FORTUNA

RPA # 16-1176

QUESTIONS ABOUT THE JOB

RAQUEL ORTEGA

(707) 725-5106

OR VISIT OUR WEBSITE:

WWW.CCC.CA.GOV

SEND APPLICATION TO

CALIFORNIA CONSERVATION CORPS

CIVIL SERVICE RECRUITMENT DESK

1719 24TH STREET

SACRAMENTO CA 95816

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

The young women and men of the Corps work hard protecting and restoring California's environment and responding to disasters, becoming stronger workers, citizens and individuals through their service.

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).
- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigation (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

Duties: Corpsmember Initial Orientation Coordinator. The CII coordinates the training and orientation of 10-35 new corpsmembers newly entering the CCC program. Ensures delivery of standard curriculum, coordinates trainers through internal and external means, delivers training, evaluates new corpsmember trainees and develops and mentors corpsmember leaders assisting in the delivery of training. Maintains training records.

Corpsmember Education and Training Coordinator. The CII ensures that educational assessments are completed for all corpsmembers at a CCC center and coordinates educational resources to meet the needs of corpsmembers. Ensures that all corpsmembers receive CCC core courses (Conservation Awareness and Career Development). Works with education delivery services to provide corpsmembers with a variety of opportunities. Coordinates the training of all corpsmembers at a CCC center, working with staff to assess training needs. Contracts with training providers and develops training schedules.

Center Safety Officer. Develops CCC center programs to reduce the number and severity of work-related injuries. Assists the facility and project managers to develop safe working strategies.

Project Coordinator. Coordinates resource conservation projects in rural and urban areas, often in remote areas of California. Assists in developing work contracts and acts as lead over CCC crews. Schedules crews to perform work projects and coordinates logistics. Oversees small satellite operations. Maintains project contracting and completion records.

Corpsmember Education and Discipline: Integrates learning opportunities in work projects by ensuring that each work project has a planned educational component that is related to the work project. Assists with the coordination of the corpsmember (CM) discipline program and Corpsmember Development (CMD) program (e.g. work learn, CM evaluations/IDPs, ADP, CM training, etc) in conjunction with the respective Conservationist Is and key staff members; monitors discipline/CMD documents and assists Conservationist Is to ensure consistency of CMD and discipline systems. Enforces CCC policies, standards and goals; maintains state property.

Desirable Qualifications: Desire to make a significant, positive difference in the youth and environment of the State. Possess a strong sense of the values of integrity, honor, loyalty and professionalism. Exhibit strength in character; respect the chain of command; possess unquestionable ethics; perform physically demanding work; demand excellence from others; and lead by example.

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Who May Apply: Applicants currently at the Conservationist II level, or those who have eligibility for appointment or transfer to this classification. Training and Development (T&D) assignments may be considered.

Please indicate RPA #16-1176 in the job title section of your State application.

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