



Career Opportunity

November 13, 2015

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

Then the California Conservation Corps (CCC) has the job for you!

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

CONSERVATIONIST II FULL TIME / LIMITED TERM (7 MONTHS)

SALARY

\$4,238 - \$5,263

FINAL FILING DATE

NOVEMBER 25, 2015

POSITION LOCATION

REDDING

RPA #16-1105

QUESTIONS ABOUT THE JOB

NICK JOHNSON

(530) 241-3030

OR VISIT OUR WEBSITE:

WWW.CCC.CA.GOV

SEND APPLICATION TO

CALIFORNIA CONSERVATION CORPS

CIVIL SERVICE RECRUITMENT DESK

1719 24TH STREET

SACRAMENTO CA 95816

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).
- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigations (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

Duties: Assist the Conservation Supervisor (CS) to develop and write reimbursement project proposals that meet CCC project mandates, which include: provide public benefit; protection and enhancement of California's environment; and development of corpsmembers' job skills. Contact and meet with project sponsors to discuss and plan work projects and conduct safety inspections of work sites; update sponsors on project status; assist with the scheduling of work crews to various Public Service Conservation Work (PSCW) projects; integrate learning opportunities in work projects by ensuring that each work project has a planned educational component that is related to the work project; enters project information in CADCARS database tracking system. Assist with the

The young women and men of the Corps work hard protecting and restoring California's environment and responding to disasters, becoming stronger workers, citizens and individuals through their service.

development of Job Hazard Analysis; work with CS to enforce all aspects of the Injury and Illness Prevention Program (IIPP) in relation to the PSCW activities; assist with project logistics including the purchase of tools, materials, and equipment. May act as lead over Conservationist I staff supervising project work.

Ensure the preparation and maintenance of daily and monthly documentation including work activities and accomplishment reports, daily time sheets, field files, corpsmember monthly evaluations, safety reports, accident reports, vehicle mileage logs, and other reports as required; develop and prepare project reimbursement data; organize and support "spike operations" and respond to natural disasters and other emergencies as needed. Assist with the coordination of the corpsmember discipline program and Corpsmember Development (CMD) program (e.g. corpsmember evaluations and training, etc) in conjunction with the respective Conservationist I's and key staff members; monitor corpsmember discipline/CMD documents and teach Corpsmember Orientation Motivation and Education Training (COMET). Schedule High School monthly performance panel. Maintains state property; may respond to emergencies and/or act as Agency Representative.

Desirable Qualifications: Desire to make a significant, positive difference in the youth and environment of the state; a strong sense of the values of integrity, honor, loyalty and professionalism. Exhibit strength in character; respect the chain of command; possess unquestionable ethics; perform physically demanding work; demand excellence from others; and lead by example; ability to take immediate action in life-threatening situations.

Who May Apply: Applicants currently at the Conservationist II level, or those who have eligibility for appointment or transfer to this classification. Training and Development (T&D) assignments may be considered.

Please indicate RPA #16-1105 in the job title section of your State application.