



1719 24th Street, Sacramento, CA 95816

Career Opportunity

September 16, 2015

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

Then the California Conservation Corps (CCC) has the job for you!

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

CONSERVATIONIST I FULL TIME / LIMITED TERM (10 MONTHS) MAY BECOME PERMANENT

SALARY

\$2,689 - \$4,272

FINAL FILING DATE

SEPTEMBER 28, 2015

POSITION LOCATION

POMONA

RPA # 16-1062

QUESTIONS ABOUT THE JOB

DUANE WILSON

909-594-4206

OR VISIT OUR WEBSITE:

WWW.CCC.CA.GOV

SEND APPLICATION TO

CALIFORNIA CONSERVATION CORPS

CIVIL SERVICE RECRUITMENT DESK

1719 24TH STREET

SACRAMENTO CA 95816

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).
- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigations (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

Duties: Supervise, Train and Evaluate Corpsmembers and Supergrades. Maintain and increase productivity on PSCW projects. Responsible for the discipline, safety and work habits of corpsmembers. Ability to take immediate action in life-endangering situations. Supervise spikes. Respond to emergencies. Night and weekend supervision, if assigned.

The young women and men of the Corps work hard protecting and restoring California's environment and responding to disasters, becoming stronger workers, citizens and individuals through their service.

Care, Maintenance and Security of State Equipment and Property. Drive and operate state vehicles and equipment, perform minor repairs and maintenance, conduct inspections and recommend repairs and maintenance. Select and train Class II drivers and schedule them for blue card testing. Red tag any vehicles deemed unsafe and provide alternate transportation to worksites.

Recordkeeping and Personnel Administration. Maintain time and leave records, write supervisor's report of injuries, disciplinary reports, weekly PSCW crew reports, and reports of safety meetings. Grant leave requests, accrual of CTO, assign extra duty or take action for minor disciplinary problems. Recommend termination when no other course of action is left. Document conservation awareness activities, all documentation will be complete and on time.

Teach, Direct and Counsel Corpsmembers. Assist corpsmembers to adjust to center life; evaluate and teach corpsmembers on PSCW projects and curriculum activities; recommend supergrade candidates; instruct corpsmembers in the protection and conservation of California's natural resources. Reinforce the work of the Corpsmember Development Coordinator. Demonstrate honesty, loyalty and a willingness to do the job of a CI. Show corpsmembers that you like working with young people. Instruct corpsmembers in landscaping, trail work and construction skills.

Desirable Qualifications: Desire to make a significant, positive difference in the youth and environment of the state; a strong sense of the values of integrity, honor, loyalty and professionalism. Exhibit strength in character; respect the chain of command; possess unquestionable ethics; perform physically demanding work; demand excellence from others; and lead by example; ability to take immediate action in life-threatening situations.

Who May Apply: Applicants currently at the Conservationist I level, or those who have eligibility for appointment or transfer to this classification. Training and Development (T&D) assignments may be considered.

Please indicate RPA #16-1062 in the job title section of your State application.